

# Foothill-De Anza Community College District

## Banner FOAPAL

|                            | Required   |  |   |  |   | Will Not Be Used   |  |
|----------------------------|--|--|---|--|---|--|--|
|                            | <b>C -</b>   | <b>F</b>   | <b>O</b>  | <b>A</b>   | <b>P</b>  | <b>A</b>   | <b>L</b>   |
| Element                    | Chart  | Fund   | Organization  | Account  | Program   | Activity   | Location   |
| Definition                 | <p>A one digit code to identify an accounting entity</p> <p>C - FHDA<br/>Chart of Accounts</p> | <p>Indicates the source of money and how it must be used</p> <p>(6 Digits)</p> | <p>Departmental entities or budgetary units within the district</p> <p>(6 Digits)</p> | <p>Describes the nature of expenditures, revenues, assets, liabilities and fund balances</p> <p>(4 Digits)</p> | <p>Functional reporting classification for tracking use of funds for financial reporting purposes</p> <p>(6 Digits)</p> | <p>A user defined element to be used for independent reporting needs <u>not</u> required for external reporting purposes</p> | <p>Identifies physical location of financial activity and fixed assets</p> |
| What we call it now in FRS | District<br>Chart of Accounts  | GL or SL Account from General, Grant, Agency, Foundation or Capital Projects   | Department or SL Accounts   | Object Code  | TOPS & ASA Code   | ---  | ---  |

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| Element | Chart      | Fund     | Organization | Account  | Program  | Activity         | Location |

### Examples:

The following example shows an expense for office supplies from a Grant Account in the old and new formats:

|               |          |               |               |             |               |     |     |
|---------------|----------|---------------|---------------|-------------|---------------|-----|-----|
| Current FRS # |          | ---           | 212256        | 4010        | ---           | --- | --- |
| New Banner #  | <b>C</b> | <b>135530</b> | <b>237022</b> | <b>4010</b> | <b>709000</b> | --- | --- |

The following example shows an expense for travel from Accounting Department in the old and new formats:

|               |          |               |               |             |               |     |     |
|---------------|----------|---------------|---------------|-------------|---------------|-----|-----|
| Current FRS # |          | ---           | 144040        | 5510        | ---           | --- | --- |
| New Banner #  | <b>C</b> | <b>114000</b> | <b>415000</b> | <b>5510</b> | <b>672000</b> | --- | --- |

The following example shows an expense for Major Cap Equipment from the Measure C, FH Footbriddge Project in the old and new formats:

|               |          |               |               |             |               |     |     |
|---------------|----------|---------------|---------------|-------------|---------------|-----|-----|
| Current FRS # |          | ---           | 768012        | 6620        | ---           | --- | --- |
| New Banner #  | <b>C</b> | <b>472012</b> | <b>110001</b> | <b>6620</b> | <b>710000</b> | --- | --- |

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| Element | Chart      | Fund     | Organization | Account  | Program  | Activity         | Location |

### Crosswalk Exceptions

**(In the case of posting revenue to any District FOAP, the Program Code should be replaced with 900000)**

The following example shows a Local Grant Revenue transaction from a Grant Account in the old and new formats:

|                     |          |               |               |             |               |     |     |
|---------------------|----------|---------------|---------------|-------------|---------------|-----|-----|
| Current FRS #       |          | ---           | 212256        | 0822        | ---           | --- | --- |
| Crosswalk FOAP      | <b>C</b> | <b>135530</b> | <b>237022</b> | <b>8821</b> | <b>709000</b> |     |     |
| <b>Correct FOAP</b> | <b>C</b> | <b>135530</b> | <b>237022</b> | <b>8821</b> | <b>900000</b> | --- | --- |

The following example shows an State Revenue from a Capital Project Account in the old and new formats:

|                     |          |               |               |             |               |     |     |
|---------------------|----------|---------------|---------------|-------------|---------------|-----|-----|
| Current FRS #       |          | ---           | 764202        | 0630        | ---           | --- | --- |
| Crosswalk FOAP      | <b>C</b> | <b>411202</b> | <b>211001</b> | <b>8650</b> | <b>710000</b> |     |     |
| <b>Correct FOAP</b> | <b>C</b> | <b>411202</b> | <b>211001</b> | <b>8650</b> | <b>900000</b> | --- | --- |